

## Meeting Minutes

### Roseneath Centennial Public School Parent Council

Monday, September 28, 2020, 6pm, via Zoom audio/video call

**Present:** Diahne Graham (principal), Jill Fanning, Gina Gallacher, Hilary Monico (teacher rep), Kendra Dillabough (staff rep), Erin Noonan, Shelley Newton (community rep), Lynn Stephens, Krista Skutovich (recorder)

**Regrets:** Melissa van der Veur, Leigh Lockhart, Sonia Cornelius (no response from Board trustees, who were invited, Leigh, Sonia)

#### 1. Welcome- 7:02pm

Diahne welcomed everyone, apologized for late start; WebEx platform was not working. Thanks to H. Monico for setting up a Zoom call instead.

#### 2. Elections

Diahne invited all meeting attendees to vote, if they consider themselves members; all do.

4 nominations were received before meeting. Diahne called for further nominations- none received.

Diahne updated the group with the direction from the Ministry, that if a parent council member doesn't have child going to school currently (instead is participating in virtual school), he/she can't hold an elected position on parent council, BUT we have community member position(s) on our council and virtual school parents can serve as these members, officially, until things change.

The nominations received for two current virtual school parents in elected positions are therefore void, unfortunately. Diahne ran elections.

Chair (acclaimed)- Krista Skutovich

Treasurer (acclaimed)- Erin Noonan

Secretary (TBD, current recorder duties rotating as needed)

Community Member(s)- (elected) Jill Fanning, Gina Gallacher, Shelley Newton

#### 3. Approval of Minutes

Minutes from March 2020, June 2020 approved with no edits (m/s Gina/Erin).

May 2020 minutes to be approved at next meeting. **ACTION: Krista to include on next agenda.**

#### 4. Business Arising

- a) **School hashtag (#) & promotional items**- items were produced and used in spring 2020 (decals, magnets), could be used for 2020 fundraising (order more if needed), but not allowed a lot of touch points to offer traditional selling due to COVID; may brainstorm other ways to use these/sell these items.
- b) **Basketball net**- installed in Spring 2020. Currently, students are only allowed to use if they bring their own ball.
- c) **Indigo funding**- unsuccessful in last application, but encouraged to apply again. **ACTION: H. Monico to pursue 2020/2021 funding application**
- d) **Drum sticks donation winter 2020** – Mrs. Pearce to prepare virtual (video) thank you. **ACTION: Diahne to follow up with Mrs. Pearce to confirm thank you was sent.** Lynn notes that the donor, her employer, would be happy to support further music initiatives.
- e) **Movie screen**- discussion re: purchase deferred. **ACTION: Krista to include on next agenda.**
- f) **Graduation celebration**- Diahne issued thanks to staff, parents, council and students for taking part in the modified graduation celebrations for 2020. No further grad celebrations are being planned at this time; grade 8 2020 grads could be invited to participate in 2021 ceremonies/dinner/dance etc if they wish (students to be consulted if/when events happening). Students did receive grad pin, shirt, etc.
- g) **Yearbooks**- submitted online; Diahne waiting to hear from Edge Imaging, expected soon.
- h) **School food programs**- Hot lunches not currently being offered, on hold due to COVID (per Diahne, as per Board/Health Unit rules), Breakfast Club is also on hold due to COVID. Northumberland food source starting some deliveries in Oct; Diahne has purchased some food in the meantime and handing out as needed at school. Classrooms will have food baskets available. Erin asked about drink/milk programs for RCPS, and if this is possible to offer. Council would be interested in pursuing and supporting this. **ACTION: Diahne to pursue if drink/milk programs are currently allowed in schools.**

#### 5. Staff report (H. Monico)

- a) **Council financial support for school presentations.** Traditional requests for in-person events/sessions in the school have moved to online/virtual opportunities (ie. scientists in the classroom)- \$\$ may be requested by staff.
- b) **Programming updates.** Tech/virtual programs in the classroom being encouraged vs. papers, to reduce touch points for everyone (ie new math/language program for grades 4-8). Staff focusing on students' understanding of new routines, and fostering wellbeing for this different start to the year. Math curriculum guideline, Scope & Sequence, being used to assist staff in ordering math lessons for understanding and consistency among classes.

## 6. Principal's Report (Diahne Graham)

**a) School staff and student update-** Currently 122 in-person students, in 6 classes (down from original 7 classes; 2 former staff- M. Ehmke and C. Thornton- working for virtual school currently); 42 students are doing virtual school. There is NO definitive date yet from Board re: dates to switch in/out of virtual option; around Thanksgiving is still rumoured to be a possible date. Two custodians are now at RCPS: Ms. Armstrong is the head/day custodian (this position no longer has a split shift, shift is 6:30am-3pm each day), and Mr. Little is the additional custodian assisting after hours.

**b) School COVID protocols-** Diahne commends parents for preparing kids re: masks, washing hands. Diahne reports 100% of students are wearing masks/shields! Lots of hand washing, sanitizing, mask wearing, and social distancing being encouraged (more difficult at recess), but protocol enforcement going really well.

**c) Bussing -** Still one bus not operating, route 113, no driver. Driver shortage continues across regions.

**d) School improvements-** Outside primary pavement area fixed over summer, but stairs remain. Cistern (for school water) WILL be replaced, but no updates on timelines for this yet. Members asked about the status of a school refresh; Diahne reports a Ministry rep and board rep toured the school in early 2020, but no report given to RCPS yet. **ACTION: Diahne to follow up on refresh recommendations/report from Board officials (from their school visit). ACTION: Council to pursue a survey of staff, parents, students re: WHAT items for school refresh needed, ideas for school motto, etc.**

**e) Board updates-** New superintendent starting Oct 19.

**f) School Events-** Rowan's Law Day (wear purple, Sept 29), Every Child Matters/Orange Shirt Day (wear orange, Sept 30), Terry Fox Run Oct 2 (wear red, each class has own time on the track to participate). The TV in the school foyer continues to announce birthdays, etc. Wellness Wednesdays, to support mental health, continue this year (wear Blue). School photo day has been postponed until November 23; retakes will be in Spring 2021.

**g) Spring 2020 virtual event thank you's-** Diahne extends thanks to all staff, community members, parents, students, and council members for helping produce the Virtual Pow Wow, School Talent Show and Grad parade. Videos will be available on the HUB online resource for school documents/events.

**h) 2020 School Awards-** usually on the last day of school, RCPS has an assembly, and awards are given. The Zane Baird Award (for innovation, friendship, exuberance) 2020 winner was Max Beaver and the Hollie Gray award (awarded to a grade 6 student that shows kindness generosity, goodness, compassion) 2020 winner was Journi Turner. **ACTION: Diahne to share winners on the RCPS's week at a glance document, and post on HUB site to acknowledge winners.**

## 7. Financial Report (Kendra/Jill)

**a) Balance-** All funds have been moved to the school council account.

Statement shows \$7570.29 opening balance for 2020/2021 school council account

Expenses still to be taken out:

2019/20 Yearbooks  $\$8.22 \times 168 = \$1380.96$

2020 Grad Lapel pins  $\$9.75 \times 50 = \$550.88$  (including tax)

2020 Grad signs \$558

2020/2021 Playground maintenance \$1000

Total to come out of opening balance: \$3489.84

**Total opening balance based on these expenses would be \$4080.45**

**b) Expenses to come in 2020/21-** include playground inspection costs (\$1000, known), future staff requests for virtual events (see staff report, above; amount TBD), and student welcome back items/packages, if pursued (discussed possibility of ordering RCPS items for all in-person and virtual students, such as stress balls, pencils, notebooks, amount TBD). **ACTION: Jill to pursue costing for items and present to council to pursue via email.**

## **8. New Business**

**a) Fundraising.** Funding allocations to be reviewed this year (ie. no need for council \$\$ for bus trips due COVID). **ACTION: Council to assess fundraising needs, set 2020/2021 goal, and schedule events as needed.** Idea for virtual paint night discussed. Other ideas to be discussed via meetings/emails.

**b) Keeping virtual and in-person student/parent connections-** Virtual student parents have voiced concerns about disconnection with their home school. All members overwhelmingly agree that virtual school parents need to stay included in the parent council; we welcome virtual parents to serve as council community members until advised/allowed otherwise. Diahne assures that school info will be shared via the RCPS HUB online site, for all parents, virtual and in-person. **ACTION: Diahne to circulate HUB link once site is updated by staff, coming soon (ie. virtual school tour video).** All fundraising events WILL include virtual families (and community, as appropriate, ie. family photo nights open to anyone in the past).

**c) School Council Directory-** Needs updating. **ACTION: Diahne to forward by email for members to review, edit as needed.**

## **9. Date of next meeting(s)**

TBD. **ACTION: Diahne to circulate 2020/2021 council meeting dates based on last year's schedule.** Additional topic/committee meetings and email discussions will happen in-between full meetings.

## **10. Adjournment**

M/S by Erin/Shelley to adjourn at 8:15pm.